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இதல் னா க்ருமசම්பாදன அலாநாංශய
வெளிநாட்டு வளத் திணைக்களம்
நிதித் திட்டமிடல் அமைச்சு
Department of External Resources
Ministry of Finance and Planning

මගේ අංකය } HRD/KOICA/S/33/
எனது இல. } 2011
My No. }

ඔබේ අංකය }
உமது இல. }
Your No. }

මහලේකම් කාර්යාලය (3වැනි මහල)
செயலகம் (3ஆம் மாடி)
The Secretariat, (3rd Floor)

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28th September 2011

Secretary to the President
Presidential Secretariat

Secretary to the Prime Minister
Prime Minister's Office

Secretary to the Cabinet
Office of the Cabinet

Secretaries of line Ministries

Chief Secretaries of Provincial Councils

Attn: Officer In-charge of Foreign Training

Dear Sir/Madam

Master's Degree Program in Development Policy to be held in Korea from January 2012 - January 2013

The Korea International Cooperation Agency (KOICA) has invited nominations from the government officials of Sri Lanka for the above training program. The program details and the application forms can be downloaded from www.erd.gov.lk.

You are kindly requested to submit one (01) nomination in line with the program details, along with the following documents on or before 21st October 2011.

1. Duly filled Application Form & certified copies of the certificates of Academic & Professional Qualifications
2. Dully filled KOICA Application Form (original and three copies with photographs)
3. Additional full medical report with doctor's recommendation
4. ERD Form 2 (original only)

Please be noted that your attendance for this program should be confirmed by your Head of Department (a letter should be submitted for this purpose)

The Government clearance to leave the country to participate in this program has to be obtained only after the offer is granted to the nominee. **We are kindly informed that the nominations received after the closing date of ERD will not be considered and the application form & ERD form which are not completed properly will be rejected.**

Your early response in this regard is highly appreciated

Yours faithfully,

o/c
NR
Noor Rizna Anees
Director/HRD Division

Sgd: M P D U K Mapa Pathirana
Director General