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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

ජාතික ප්‍රතිපත්ති හා ආර්ථික කටයුතු අමාත්‍යාංශය
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தேசிய கொள்கைகள் மற்றும் பொருளாதார அலுவல்கள் அமைச்சு,
செயலகம் (3 ஆம் மாடி), த பெ இல 277, கொழும்பு 00100, இலங்கை
Ministry of National Policies and Economic Affairs
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය
எனது இல
My No

} TA&UN/TH/S/Gen

මගේ අංකය
உமது இல
Your No..

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දිනය
திகதி
Date.

} 19th December 2016

Secretary to the President/Presidential Secretariat
Secretary to the Prime Minister/Prime Minister's Office
Secretary to the Cabinet of Ministers/Cabinet Office
Secretaries/All Line Ministries
Secretaries/ All State Ministries
Chief Secretaries/All Provincial Councils
All Other Heads of the Departments and Government Institutions

Attn: Officer In-charge
of Foreign Training

Dear Sir/Madam

Programme for Annual International Training Course (AITC) for 2017, Thailand

We are sending herewith a copy of the programme schedule for the AITC courses for 2017 for your information.

The AITC programme is one of the Thailand International Cooperation Agency's (TICA's) flagship programmes which aims to share Thailand's best practices and experiences by offering short-term training courses to government officials.

The AITC courses are mainly categorized under the following five themes.

1. Sufficiency Economy Philosophy
2. Food Security
3. Climate Change
4. Public Health
5. Other Sustainable Development Goals related topics

Application form must be filled typed in block letters. Soft file of the application form can be found at royalthaiembassyincomombo@gmail.com or <http://www.tica.thaigov.net>.

The programme schedule, guidelines, application form and the medical report format could be downloaded from ERD public website. (www.erd.gov.lk)

The originals of the relevant documents should be sent to us before two weeks of the specified deadline of each course given by the AITC.

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பணிப்பாளர் நாயகம்
Director General

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94-11-2434876

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தொலை நகல்
Fax

} 94-11-2447633

Therefore you are kindly requested to disseminate this information among the all agencies which are coming under the purview of your Ministry for their information.

Yours faithfully,


Noor Rizna Ancees
Director/TA UN & NGO Division
for Director General

November 22, 2016

Program for Annual International Training Course (AITC) 2017

Course	Training Institution	Theme	Topic	Start	End	Closing Date for Nomination
1. Forest-based Eco-tourism Management in Thailand (Priority for CPS member countries)	Forest Department, Ministry of Natural Resources and Environment	Other SDGs related	- Sustainable and Eco-tourism	4 March	21 March	23 January
2. Train the Trainer: Food Safety Management	Thailand's National Food Institute	Food Security	- Food safety - Thailand's Food Innopolis	6 March	31 March	23 January
3. Sufficiency Economy Philosophy towards a Sustainable Development	Burapha University	SEP	- Sufficiency Economy Philosophy in case studies	12 March	26 March	23 January
4. Comprehensive Management for Pediatric and Adolescent Living with HIV/AIDS	Bureau of AIDS, TB and STIs, Ministry of Public Health	Public Health	- HIV/AIDS	20 March	30 March	23 January

5.	Sustainable Community-Based Ecotourism Development	Burapha University	Other SDGs related	- Sustainable and Eco-tourism	30 April	15 May	28 February
6.	Strengthening Health System: The key Contributing to achieve Sustainable Development Goals (SDGs)	Mahidol University	Public Health	- Health management reform	1 May	26 May	28 February
7.	Natural Disasters Management	Mahidol University	Climate Change	- Natural Disasters Management	8 May	26 May	28 February
8.	Management of Antiretroviral Treatment and Long-Term Adherence to ART	Bureau of AIDS, TB and STIs, Ministry of Public Health	Public Health	- Management of Antiretroviral Treatment	15 May	26 May	28 February
9.	Green Energy for Low Carbon Society	Chiang Mai University	Climate Change	- Alternative energy	15 May	29 May	28 February
10.	Health Promotion and Health Care Management for Preschool Children	Prince of Songkla University	Public Health	- Health care management of Preschool Children	1 June	30 June	
11.	Adapting to Climate Change: Facing the Consequence	Mahidol University	Climate Change	- Climate change adaption	5 June	23 June	31 March
12.	Toward a One Health Approach to Antimicrobial Resistance	Chulalongkorn University	Public Health	- One Health Approach to antimicrobial resistance	4 June	29 June	31 March
13.	Integration of Sufficiency Economy for	Naresuan	SEP	- Various aspects of	5 June	25 June	31 March

November 22, 2016

	Empowerment on Mobilizing Sustainable Development	University		community empowerment			
14.	Tropical Medicine, Community Health Care and Research	Khon Kaen University	Public Health	- Tropical medicine - Community Health Care -	5 June	2 July	31 March
15.	Achieving Universal Health Coverage: lessons, challenges and future directions of Thailand for international application	National Health Security Office	Public Health	- Universal Health Coverage	12 June	20 June	31 March
16.	The Principle Concept and Practice of One Health for emerging Disease Management: Lesson Learn in Asia and Thailand	Mahidol University	Public Health	- Emerging Diseases - One Health Concept	1 July	31 July	28 April
17.	Modern Technology for Sustainable Agricultural Systems (MoTSAS)	Naresuan University	Climate Change	- Adaptation in agricultural context	4 July	20 July	28 April
18.	Sufficiency Economy Practices in Community-based and Economic Development	Kasetsart University	SEP	- Economic development - Poverty reduction - Application of SEP in agriculture/ community development/ business	3 July	4 August	28 April



Thailand International Cooperation Agency
Ministry of Foreign Affairs of Thailand

GUIDELINES

for Thailand's Annual International Training Courses (AITC) Programme

1. About AITC

Realizing a significance role of Human Resources Development in economic and social development, the Royal Thai Government attaches great importance towards forging cooperation through South-South Cooperation, particularly through organizing short-term training programmes. The Annual International Training Courses (AITC) is one of flagship programmes conducted by Thailand International Cooperation Agency (TICA). Aiming at sharing Thailand's best practices and experiences to the world, the AITC programme offers short-term training courses under a wide range of development-related topics.

AITC course is categorized under four plus one themes. The highlighted themes is Sufficiency Economy Philosophy (SEP), the key factor behind Thailand's achievement of sustainable development in many areas. The other themes are areas in which Thailand's best practices can help address global challenges. They include Food Security, Climate Change, Public Health and other Sustainable Development Goals (or SDGs) related topics. To keep up with the dynamism of sustainable development agendas, the AITC courses are updated regularly with the main themes revised every three years. During 2017 – 2019, TICA is pleased to offer more than 90 short-term training courses with the expected number of participants of nearly a thousand from developing countries around the world.

2. Qualifications

2.1 Candidates must be nominated by central government agencies in a country from the AITC eligible countries/territories list. (See attachment)

2.2 Candidates should be an officer or agent (preferably from government agencies) currently working in the area related to the training topic.

2.3 Candidates must have a degree and/or professional experience suitable to the training topic.

2.4 Candidates must have a good command of English.

2.5 It is recommended that candidates be less than 55 years of age.

2.6 Candidates must be in good health.

2.7 Nomination of female candidates is encouraged.

2.8 TICA reserves the rights to revoke fellowship offered to participants who are pregnant during the period of training.

3. Procedures for submission of nominations

3.1 Nomination must be made by central government agencies in charge of nomination of national candidates (such as Ministry of Foreign Affairs) or by relevant central government agencies for which the nominated candidates currently work. Nomination must be in line with relevant rules and regulations of the nominating countries/territories.

3.2 The nomination must be supported by the following two documents;

- Application form
- Medical Report

Two (2) copies of originals of all forms duly filled out, counter-signed and stamped by the authorized person must be submitted.

3.3 The nomination must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. (See attachment)

3.4 Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course.

3.5 Application form must be filled in typed-block letter. Soft file of the application form can be found at <http://www.tica.thaigov.net/main/en/services/3061>

4. Selection of candidates

4.1 In considering applications, particular attention shall be paid to the candidates' background, their current position in the service of their Government, and practical use they expect to make of the knowledge and experience gained from training on the return to their Government positions.

4.2 Selection of participants is also based on geographical distribution and gender balance, unless priority is set for particular country/ group of countries.

5. Duration of the courses

All AITC courses are carried out on a full-time basis. The exact dates for each course are as specified.

6. Attendance and Activities of the Programme.

6.1 Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.

6.2 Each AITC course is designed according to its respective purpose. Most courses comprise three segments: lecture, field visit and workshop.

6.3 Participants are required to prepare their country report on topic relevant to the training course prior to the beginning of the course and prepare for their presentation during the course.

7. Travel and financial arrangements

7.1 Successful candidates will be offered an award which covers:

- Return economy class airfare
- Accommodation for the duration of training in Thailand
- Training allowance
- Social programme
- Insurance
- Airport meeting service

7.2 Regulations on travel and financial arrangements

- International travel - Return economy class air ticket will be provided via the most direct and most economical route from the international airport at participant's respective country/territory to the location where the course will take place. The award does not cover domestic travel cost in participant's respective country.

Transit destination will be arranged according to a need for visa application to Thailand and/or on the most direct and most economical route basis.

All booking and change to the booking, including a setting of date of arrival and departure, must be done by TICA only. Ticket will be issued in electronic form (e-ticket) only.

Baggage allowance quota is in line with the airlines' policy. Any purchase for extra baggage allowance is not covered by the award.

- Training allowance – Participants are entitled to receive a daily allowance in the course of the programme at the rates established by the Royal Thai Government which is designed to cover the cost of all meals. Therefore, the daily allowance will be reduced if meals are provided by the organizers. The allowance is not a salary or an honorarium. The allowance is not intended to cover the fellow's continuing expenses at home, nor personal expense. Therefore, it is suggested that each participant should bring some pocket money to cover their personal expenses. Allowance and all reimbursement will be made in Thailand and in Thai Baht (THB) only.

- Insurance – Group Accident and Hospitalization Insurance during the period of training in Thailand will be provided. The insurance does not cover pre-existing illnesses and outpatient medical/dental treatment. Participants are advised to obtain their own travel insurance which is fully covered for any costs arising from loss or theft of personal belongings.

- Accommodation – Accommodation will be provided to all participants during their training in Thailand at designated hotel/accommodation. Any cost arising from accommodation arranged by participants themselves cannot be reimbursed in all case. Accommodation does not cover any cost arising from participant's personal consumption i.e. mini bar, international/local call or internet (unless provided as compliment by the hotel.)

- Visa arrangement – Participants will be responsible for obtaining appropriate visa prior to their travel to Thailand, if required. List of countries entitled for visa exemption and visa on arrival to Thailand can be found at <http://www.immigration.go.th/nov2004/doc/services.pdf> TICA will provide facilitation to participants who require visa application i.e. liaising with the Royal Thai Embassy/ Consulate and advising on appropriate procedure and necessary documents for visa application.

Participants must cover all costs arising from visa application i.e. visa fee, travel cost to the Royal Thai Embassy/ Consulate, postal fee (in case visa application is made by post,) transit visa fee (in case participants needs to apply for visa to Thailand at a transit country). The visa fee can be reimbursed upon presenting an original receipt of the fee but not exceed 2,000 THB.

Participants must not bring their family members with them during their training period. Participation in the training cannot be used as reference for visa application to Thailand of his/her family member.

- Airport meeting service – Transfer to and from airport will be provided to participants. TICA will coordinate directly with the limousine service to prepare for the airport transfer.

8. Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development

Thailand International Cooperation Agency (TICA)

Government Complex, Building B (South Zone), 8th Floor,

Chaengwattana Rd. Laksi District,

Bangkok 10210

THAILAND

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