



# **【Online】 Knowledge Co-Creation Program (Group & Region Focus)**

**General information on**

**Public Participation, Consensus Building and  
Resettlement in Public Works Project (Online)**

**課題別研修「公共事業における市民参加、合意形成  
及び住民移転(遠隔研修)」**

**JFY 2021**

**Course No.: 201902189J002**

**Course Period: From Aug 23, 2021 to September 6, 2021**

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, *“In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.”* JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

# I. Concept

## **Background**

In many developing countries, public works such as construction of roads, railways or dams have a number of issues still to be addressed in terms of environmental and social considerations. The execution of public works projects invariably entails the involuntary relocation of residents and payment of loss compensation. From the viewpoint of smooth project execution and environmental/social considerations, it is necessary to secure the meaningful participation of a wide range of stakeholders and transparency in the decision-making process, which leads to well understanding and consensus formation about public works projects among stakeholders, especially people affected. It is also necessary to provide sufficient compensation and support to people affected by involuntary relocation and loss of livelihood.

However, there are many cases in which adequate responses are hard to come due to a lack of procedures for information disclosure, compensation criteria and other necessary elements to fulfill the needs outlined above. As a result, there are not a few cases in which project execution is delayed and those affected are neglected.

Therefore, it is profound significant to examine methods of addressing these issues at hand in individual countries, as well as the systems necessary to facilitate the establishment of proper processes for environmental and social considerations.

## **For what?**

This program aims to promote citizen participation/public involvement in a planning stage and formulate the projects through environmental and social considerations including involuntary resettlement and respect for the human rights of indigenous people.

## **For whom?**

This program is offered to governmental organizations in charge of planning and execution of public works related infrastructure projects, including land acquisition, resettlement and environmental assessment.

## **How?**

Participants shall have opportunities to have lectures by Japanese university professors, government officers and consultants online. Participants will also formulate a proposal report describing what the participant will do after this program, putting the knowledge and ideas acquired and discussed in the program into their on-going activities.

## II. Description

### 1. Title (Course No.)

**Public Participation, Consensus Building and Resettlement in Public Works Project (201902189J002)**

### 2. Course Duration

August 23 to September 6, 2021

### 3. Target Regions or Countries

Afghanistan, Bangladesh, Cambodia, Sri Lanka, Uganda

### 4. Place and Time to Attend

#### (1) Place

The program is conducted online. The place to take the online program will be determined depending on the internet environment. Please inform JICA overseas office which place you would like to take the program (e.g. home, office). If you cannot find the proper place to take the program, please consult with the JICA overseas office.

#### (2) Time for the Online Program (live stream)

The online program will be live-streamed everyday between around 14:00 and 18:00 in Japan Standard Time (JST). The time in each participating country is as follows:

Country Name	Japan	Afghanistan	Bangladesh	Cambodia	Sri Lanka	Uganda
Start Time	2:00pm	9:30am	11:00am	12:00pm	10:30am	8:00am
End Time	6:00pm	1:30pm	3:00pm	4:00pm	2:30pm	12:00pm

※In the context of the COVID-19 pandemic, please note that there is still a possibility the details will be changed without notice.

### 5. Eligible / Target Organization

This program is designed for governmental organizations in charge of planning and execution of the public works related infrastructure projects/relocation of residents and land acquisition/public participation and consensus building.

### 6. Capacity (Upper Limit of Participants)

12 participants

### 7. Language

English

### 8. Objective

The participants will be able to propose effective improvement methods for the processes of citizen participation/public involvement and consensus building in the planning stage with environmental and social considerations regarding the relocation of residents and land expropriation due to public work projects.

## 9. Overall Goal

Systems will be established in target countries for citizen participation/public involvement in the planning process of public works projects with environment and social considerations to the relocation of residents and land expropriation.

## 10. Output and Contents

This course consists of the following components. Details on each component are given below. (All components are provided by live lecture)

<b>Preliminary Phase</b> August 2021 (before the core phase) <b>Preparation</b> <i>The participants make required preparation for the Program in the respective countries.</i> <b>Used Media</b> <i>Dedicated Website</i>	
Modules	Activities
Self-learning	- Study pre-training materials (references and videos) which will be provided
Networking	- Interaction through the dedicated Website.
Country Report	- Preparation of Country Report (Please see VI. Annex)

<b>Core Phase</b> August 23 to September 6, 2021 Attending online lectures and workshop. <b>Used Media</b> <i>Zoom, Dedicated Website</i>		
<b>Expected Module Output 1:</b> <b>To be able to understand and execute Public Involvement (PI) methods in planning stage of public works projects</b>		
Subjects	Outline of Public Involvement (PI)	Lecture
	Case studies on public involvement in public works projects (1) Waste treatment facility construction project (2) Reconstruction from 2011 great earthquake and tsunami	Lecture Exercise
<b>Expected Module Output 2:</b> <b>To be able to understand appropriate ways to conduct involuntary resettlement, monitoring and grievance redress mechanism based on JICA Guidelines for Environmental and Social Considerations, and to be able to analyze and handle problems of systems in the participant's country</b>		
Subjects	JICA Guidelines for Environmental and Social Considerations (ESC), Environmental Impact Assessment and Monitoring	Lecture Exercise
	Resettlement Action Plan (Planning and implementation)	Lecture Exercise
	Indian case study on land acquisition, resettlement and Rehabilitation	Lecture

Indigenous People (Ainu People) Issues in a Dam Construction Project	Lecture Exercise
<b>Expected Module Output 3: To make a proposal report</b>	
The participants make their proposal reports to improve the systems in terms of PI and ESC in their countries.	Presentation

### 11. Follow-up Program

If highly-feasible and well-designed proposals are presented at the last session of the program, the proposals are followed-up for further development. Specifically, for example, Japanese professors or consultants are dispatched to the country of the proposal on a short-term basis to carry the proposal forward or JICA provides the participant's organization with necessary support to hold the workshops or seminars in order to improve the proposal further.

NOTE: The follow-up program is selectively done to the proposals.

### 12. Circumstance for Internet Connection

The program is conducted through a platform "Zoom Webinar" It's necessary to ensure a stable and secure internet connection to access the platform. Zoom video meetings are expected to consume about 600MB per hour, and 4-hour lectures are expected to consume about 2.4GB of data.

In addition, communication speed of 1.5 Mbps is required to maintain the minimum quality of the lectures (approximately 3 to 5 Mbps are recommended).

Participants are advised to check their internet environment in advance to maintain high-quality real-time communication.

Please refer to this URL for how to measure internet speed.

<https://www.speedtest.net/>

Mobile phones / Smart phones are not recommended.

【Note】 If it is not able to arrange appropriate internet connection or necessary devices, please consult with JICA overseas office.

## III. Eligibility and Procedures

### 1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the program for those specific purposes.
- (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

### 2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

#### (1) Essential Qualifications

- 1) **Current Duties:** administrative officers engaged in the execution of public participation, consensus building and resettlement or EIA in public works projects in the related department/Ministries.
- 2) **Experience in the Relevant Field:** have more than **five (5) years'** experience in the above-mentioned field in principle.
- 3) **Educational Background:** be a graduate of university or equivalent.
- 4) **Language Proficiency:** have a competent command of spoken and written English proficiency equivalent to TOEFL iBT 100 or above (This program includes active participation in discussions, which requires high competence in English. Please attach an official certificate for English ability such as TOEFL, TOEIC etc., if possible)
- 5) **Health:** must be in good health to participate in the program. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the Application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.
- 6) **Internet Connection:** have to meet the condition of II. Description 12. Circumstance for Internet Connection on page 6.
- 7) **Attitude toward participation:** Nominees who shall be regarded that they understand the contents of this program fully and have high motivation for learning through their Application form, Questionnaire and Country report.

#### (2) Recommended Qualifications

- 1) Age: between the ages of twenty-five (25) and fifty (50) years, in principle
- 2) Gender Consideration: JICA promotes gender equality. Women are encouraged

to apply for the program.

- 3) Difficulties/Disabilities: The participation of person with difficulties/disabilities is welcomed. Reasonable accommodation for persons with difficulties/disabilities will be made. Please write your situation in the Questionnaire on medical status restriction of the Application form. (Japan ratified the Convention on the Rights of Persons with Disabilities in January 2014 and JICA has observed it.)

### 3. Required Documents for Application

**(1) Application Form:** The Application Form is available at **the JICA overseas office (or the Embassy of Japan)**

**(2) Photocopy of Passport:** You should submit it with the Application form if you possess your passport. If not, you are requested to submit a similar ID.

\*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, ID Number and Expiry Date

**(3) English Score Sheet:** to be submitted with the Application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS) If you do not have any official documentation of English ability, you must have an interview with JICA overseas office or the Embassy of Japan

### 4. Procedures for Application and Selection

#### (1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at **JICA Center in Japan** by **July 16, 2021**)

#### (2) Selection

Primary screening is conducted at the JICA overseas office (or the Embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

#### (3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than July 30, 2021.**

### 5. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,

- (2) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (3) Due to copyright reasons, it is not allowed to record/shoot of Zoom screen. Participants must follow the “Terms of Use”,  
[https://www.jica.go.jp/english/our\\_work/types\\_of\\_assistance/tech/acceptance/training/online/online\\_01.html](https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/online/online_01.html)
- (4) to refund allowances or other benefits paid by JICA in the case of a change in schedule.



## IV. Administrative Arrangements

### 1. Organizer (JICA Center in Japan)

(1) **Center:** JICA Hokkaido Center (Obihiro)

(2) **Program Officer:** Ms. NAKAKURI Yuka ([obic\\_kccp@jica.go.jp](mailto:obic_kccp@jica.go.jp))

### 2. Implementing Partner

Hokkaido Development Engineering Center

Hokkaido University

### 3. Accommodation / Travel for Online Program:

This online program is designed that participants will participate in a designated site of each home country. The details will be provided at the time of notification of acceptance.

### 4. Expenses

The following expenses will be provided for the participants by JICA

- Expenses related to the online program will be paid according to the regulations of JICA overseas office, if necessary. For the details, please kindly ask at JICA overseas office.

## V. Other Information

### 1. Certificate

Participants who have successfully completed the training program will be awarded a certificate by JICA.

### 2. Preparation of the Reports

Participants are required to make specific proposals to solve issues/problems regarding city planning to be handled by the participants or their organizations. To this end, participants are requested to prepare reports in two steps.

#### (1) The first step: Country Report (See VI Annex 2)

The Country Report will describe overview of the systems of participants' countries in terms of the theme of this program and the current issues/problems that participants and their organizations are now facing in own countries.

The participants are required to prepare the Country Report (detailed information is provided in VI. Annex "2. Country Report"). The Country Report should be uploaded to the dedicated Website. The submission deadline is scheduled for **August 16, 2021**.

At the beginning of this program, the participants will deliver a presentation of their Country Reports in about 15 minutes. Participants are requested to prepare visual material such as MS PowerPoint for the presentation.

#### (2) The second step: Proposal Report

Participants are expected to deliver a presentation about the proposal to improve their countries' systems based on what learnt through the program in 15 minutes. The proposal should be feasible to apply. The instruction of the report will be provided in the core phase. As written in the **Section II, 11 Follow-up Program**, if highly feasible and excellent proposals are presented, the proposals could be followed-up to further develop them.

# VI. Annex

## 1. Tentative Schedule

DATE		TIME (JST)	CONTENTS/TOPICS	
Before Core Phase		14:00 ~ 15:00	Lecture	Pre-opening meeting (Connectivity test, briefing, self-introduction, etc.)
1	23 Aug	14:00 ~ 18:00	Presentation	Country report presentation (20 minutes each)
2	24 Aug	14:00 ~ 14:20	Lecture	Country report review
		14:30 ~ 15:50	Lecture	Introduction of PI (Public Involvement)
		16:00 ~ 18:00	Lecture	Public Involvement Methods and Practical Application in Public Works
3	25 Aug	14:00 ~ 15:00	Lecture	Outline of JICA Guidelines for Environmental and Social Considerations (ESC)
		15:10 ~ 16:10	Lecture	Land Acquisition and Involuntary Resettlement
		16:20 ~ 18:00	Lecture	Consideration to Indigenous People
4	26 Aug	14:00 ~ 15:00	Lecture	Environmental Impact Assessment (EIA) and Monitoring
		15:10 ~ 18:00	Exercise	ESC/EIA Exercise (Group Work)
5	27 Aug	14:00 ~ 15:50	Exercise/ Lecture	1. Social Risks & Impacts (Group Exercise) 2. Impact Identification (Consultation, Surveys, Technology & PRA Tools) (Lecture)
		16:00 ~ 18:00	Lecture Discussion	Consensus building for waste treatment facilities---experience with the Komae City Recycling Center
	28, 29 Aug			
6	30 Aug	14:00 ~ 15:00	Lecture	Structure and Function of Resettlement Action Plan
		15:10 ~ 16:10	Lecture	Case Studies of RAP Implementation
		16:20 ~ 18:00	Exercise	Grievance Redress Mechanism
7	31 Aug	14:00 ~ 15:00	Lecture	Case Study of Narita Airport in Japan
		15:10 ~ 16:50	Exercise	Preparation and Simulation of Stakeholder Meetings (Part1)
		17:00 ~ 18:00	Exercise	Preparation and Simulation of Stakeholder Meetings (Part2) with evaluation by the lecture
8	1 Sep	14:00 ~ 15:30	Lecture	2011 Earthquake and Tsunami Disaster (video and real story telling)
		15:40 ~ 16:40	Lecture	Citizen Participation in Reconstruction Planning in City of Higashi-Matsushima
		16:50 ~ 18:00	Lecture	Consensus building on Resettlement in City of Higashi-Matsushima
9	2 Sep	14:00 ~ 15:30	Lecture	Citizen Participation in Reconstruction Planning in Town of Ohtsuchi
		15:40 ~ 17:40	Exercise	Consensus Building Workshop
10	3 Sep	14:00 ~ 17:40	Discussion	Indigenous People (Ainu People) Issues in a Dam Construction Project

				- Role Playing - Comments from a representative of the Ainu people involved in the dam project - Discussion
	4, 5 Sep			
11	6 Sep	14:00 ~ 18:00	Presentation	Proposal report Presentation
		18:00 ~ 18:20		Closing Ceremony

## 2. Country Report

In the Preliminary Phase, the participants are required to prepare the Country Report providing the information on subjects mentioned below. The purpose of the Country Report is as follows:

1. To define the issues regarding the themes (PI, etc.) of this program that you face in the work. This will be your objectives of the participation in this program and should be led to the Proposal Report which proposes the solution of the issues.
2. To share your issues and backgrounds with other participants.

The report should be created as a presentation file (e.g. MS PowerPoint). The participants are also requested to make an around 15-minute presentation in the beginning of the Core Phase.

The Country Report (the presentation file) should be submitted to JICA by **August 16, 2021.**

### Contents

#### 1. General Information

Your Name / Organization / Country

#### 2. Issue analysis to the country

##### 1). Citizen participation / Public involvement

- a. In your work what extent and how do you proceed with citizen participation/public involvement in a planning stage of a public works project?
- b. What kinds of issues/problems are there? (Describe specifically.)
- c. What approaches has your organization adopted to tackle these issues/problems?
- d. What are the difficulties in implementing solutions actually?

##### 2). Social considerations in terms of land expropriation and resettlement of the people

- a. What kind of issues/problems is there? (Describe specifically)
- b. What approaches has your organization adopted to tackle these issues/problems?
- c. What are the difficulties in implementing solutions actually?

#### 3. Your Expectation for the Program

What in particular do you want to learn through this program and why?

## **For Your Reference**

### **JICA and Capacity Development**

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

### **Japanese Development Experience**

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of

organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



**Contact Information for Inquiries**

For inquiries and further information, please contact the JICA overseas office or the Embassy of Japan. Further, address correspondence to:

**JICA Hokkaido (Obihiro)**

**Address: 1-2, Minami 6, Nishi 20, Obihiro-City, Hokkaido, 080-2470, Japan**

**TEL: +81-155-35-1210    FAX: +81-155-35-1250**