

2018 SMG-UOS Master's Program Admission Admission Guideline



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■ Program Overview

1. **Program: Master of Urban Administration & Planning (MUAP)**
2. **Duration: August 2018 ~ August 2020 (25 months)**
 - **ON-campus: Taking courses for 13 months (Aug 2018- Aug 2019)**
 - **OFF-campus: Writing thesis for 9 months (Sep 2019-May. 2020) in home country and submit a completed thesis by May 2020 (Degree will be conferred in August 2020)**
3. **Host: International School of Urban Sciences, University of Seoul**
 - **Introduction of the School: [Overview](#) / [Video Clip](#)**
4. **Objectives:**
 - **To train mid-career public officials from the field of city planning & urban administration by learning Seoul's successful development cases**
 - **To develop relations between Seoul and participants' cities**
5. **Language: English**

■ Qualification

1. Applicant Qualification

- Foreign nationals whose parents are both foreign nationals
- Applicants who have excellent command of both spoken & written English
- Applicants who are in good health (Pregnancy is regarded as a disqualifying condition)

2. Career Qualification

- College graduates or those with equivalent degrees
- Governmental officials who experienced more than 3 years and under 40-year-age

Admission Requirement

No.	Documents	Remarks
0	Online Application Form (click here for detail)	http://isus.uos.ac.kr/isus/iudp/iudp_agree.do
1	Photos, 3X4 cm (with white-colored background)	Two original pictures must be brought when you are admitted , and then come to Korea
2	Two letters of recommendation	One should be from the applicant's current agency or organization
3	Curriculum vitae	
4	Official transcripts of all colleges/graduate schools	
5	Certificate of (Expected) graduation of all colleges/graduate schools	
6	Certificate of Employment	
7	Two copies of Medical Reports	One should be from the applicant, and the other from authorized physician
8	TOEFL, TOEIC or IELTS score report	<u>Optional</u>
Add 1	A photocopy of passport and national ID card	※ Add 1 & 2 requirements are required only for applicants who passed 1st round of examination. Candidates who passed 1st round of examination must send Add.1 & 2 via email (muap@uos.ac.kr) before 2nd round of examination.
Add 2	Documents for certifying a parents' nationality	

■ Admission Schedule

All application is online based, and done through ISUS homepage.

Document Submission
(Online)

Until April 19(24:00 KST), 2018

- The application is available at <http://isus.uos.ac.kr/isus/iudp/iudp_agree.do>
- The application system will close by midnight on the deadline.
- All required documents (No. 1- 8 at I . APPLICATION REQUIREMENT) must be submitted online.

Document Review

April 23 - 27, 2018

- If all required documents and online application are submitted on time, they will be reviewed by the admissions committee.
- The result of the document review will be announcement via email.

Phone Interview

May 9 – 15, 2018

- If you are accepted to the phone interview, **all required original documents must be post mailed** (Fedex or DHL etc.) in 1 envelope at the admissions office no later than 6PM on May 4th, 2018 KST.
- To the candidates whose documents arrive on time, the interview time will be announced.

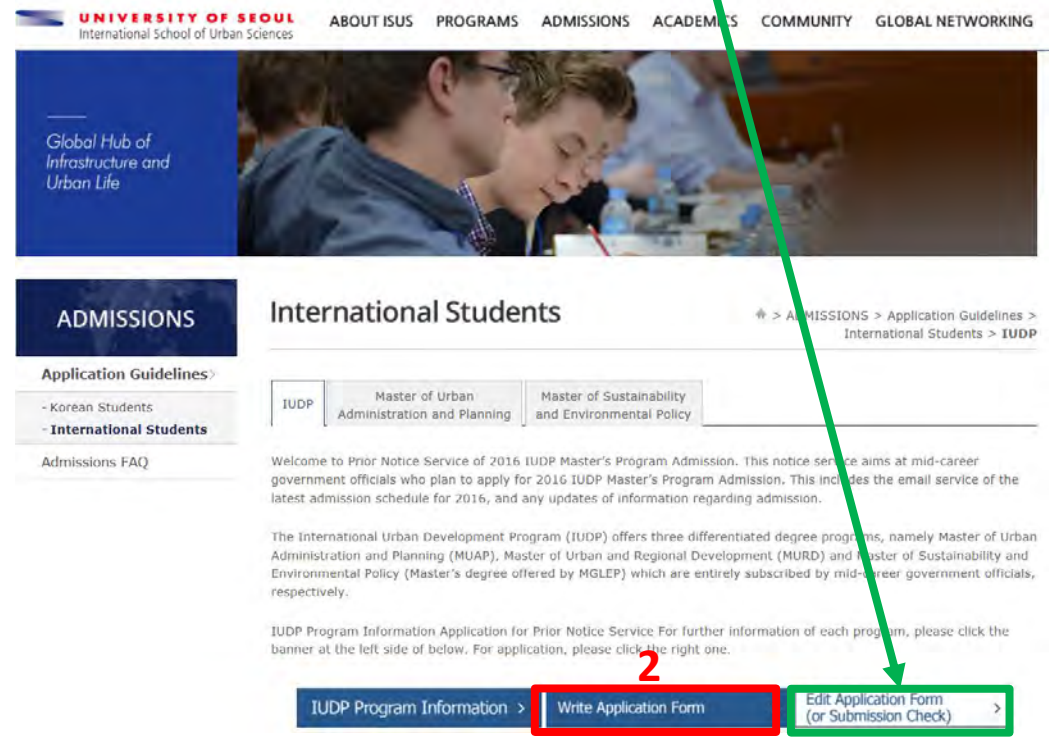
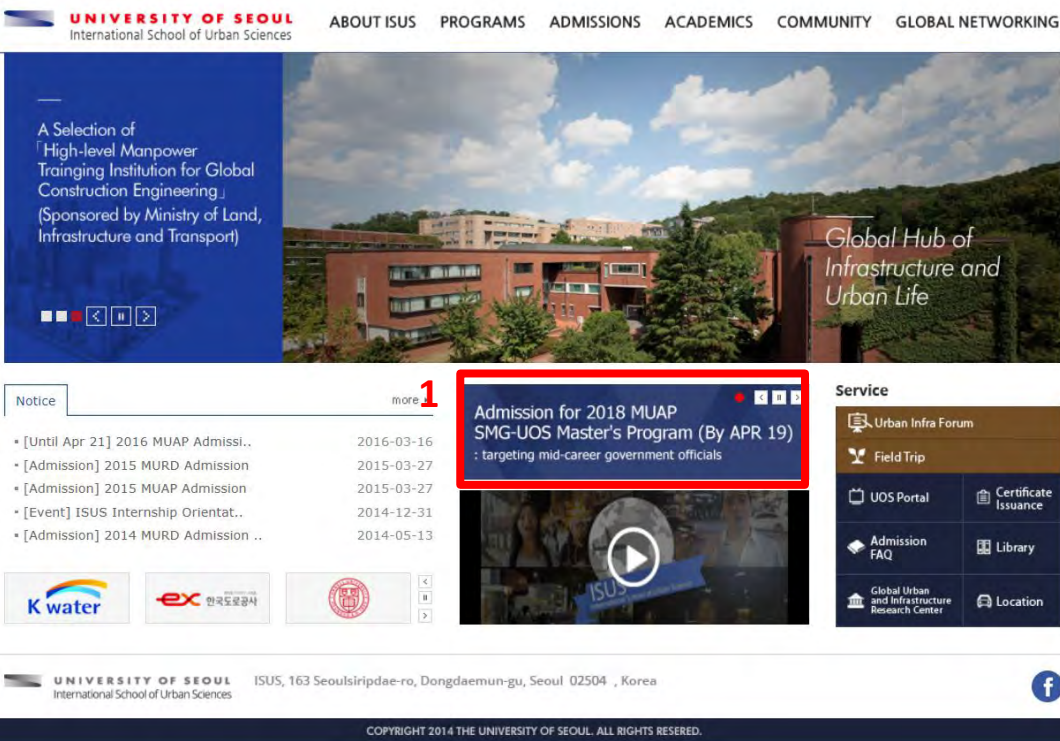
Where to write online application form and submit requirements

Option 1. Go directly to the admission page link: http://isus.uos.ac.kr/isus/iudp/iudp_agree.do

Option 2. Go to ISUS Homepage (<http://isus.uos.ac.kr>), and click on the banner: “Admission for 2018 SMG-UOS Master’s Program”

IMPORTANT!!! About Edit Application Form

- * If you want to edit your application, go here: <http://isus.uos.ac.kr/isus/iudp/login.do> or click this button.
- * If You create another account, all applications of yours become invalid



Admission Form

Consent for the collection and use of personal information

Personal information is collected and used solely for the processing and screening of applicants and will not be used for any other purpose.

Types of personal information
 - Name, citizen ID, alien registration number or passport number, home address, phone number, mobile phone number, email address, emergency contact number, educational background, etc.

Purpose and use of personal information : Personal information is used for the processing and screening of applicants, and is used for the Academic Affairs (if accepted.)

Collection method of personal information : Application

Storage period of and use of personal information : Once the storage period has lapsed or after the application has been processed, all personal information will be completely erased.

* If you do not agree to the collection and use of personal information, your application cannot be processed.

Please check whether or not you agree to the collection and use of personal information as outlined above.

Agree Do not agree

Consent for the collection and use of identification information

In order to process applicants and complete the admissions process, University of Seoul may require the collection and use of e-identification information (alien registration number, passport number, etc.).

※ Higher Education Act, Enforcement Ordinance, Article 73: Handling of Identification Information

* You have a right to disagree the collection and use of e-identification information. If you do not agree to the collection and use of personal information, your application cannot be processed.

Please check whether or not you agree to the collection and use of e-identification information as outlined above.

Agree Do not agree

Prohibition clause of false application

Application on a false pretense constitutes obstruction of business and is punishable under the criminal law.

If an applicant's eligibility credentials prove to be false, his/her admission offer/enrollment will be withdrawn.

Please check whether or not you agree to the Prohibition clause as outlined above.

Agree Do not agree

Cancel OK

International Students

☰ > ADMISSIONS > Application Guidelines > IUDP > Application for Prior Notice Service

1. An application will start from next page.
 2. If you don't input required information, you can not move on to the next page.
 3. If you want to modify or print out your application,
 - Click on "Admission for 2016 SMG-UOS Master Program" banner on the first page.
 - (Or You can move from the menu bar: Admissions / Application Guidelines / International Students)
 - Click "Submission Check(Modify)"
- ※ "Print" button is at the top of the last page.

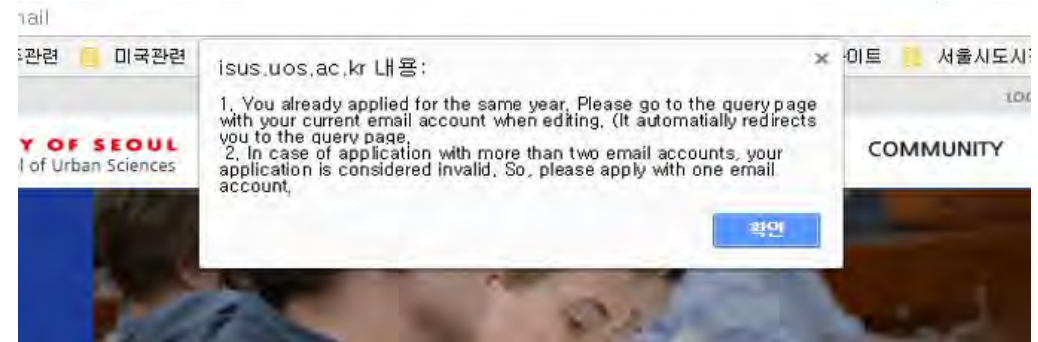
EMAIL ADDRESS

PASSWORD

RE-ENTER PASSWORD

Cancel OK

Page 2. Create an account, and click "OK".



Page 1. Give your consent to use your personal information by clicking all to "agree".

* If you see this Msgbox, you have an existing account.
 * Just click "confirm", it redirects you to the Edit Page.

■ Contact Information

➤ Address (Document Submission) :

Mr. Gumin JUNG

**Room 5225, Humanities Building, University of Seoul, 163, SeoulSiripdaero,
Dongdaemun-gu, Seoul, 02504, Korea**

➤ Phone : +82-2-6490-5139

➤ Fax : +82-2-6490-5141

➤ Email : muap@uos.ac.kr

➤ Homepage: <http://isus.uos.ac.kr>

➤ Look-up Resources

- ✓ [Invitation Email](#) / [Introduction about ISUS](#) / [Video Clip about Life in ISUS](#) / [Program Information \(Application Guideline, Curriculum, Regulation, etc.\)](#)