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18 Oct 2019
JICA(SL)10-18001

Mr. P. Rathnayake
Director General
Department of External Resources
Ministry of Finance
The Secretariat
Colombo 1



Dear Mr. Rathnayake,

JICA Knowledge Co-Creation Program for Long Term Participants
Request Nominations for "SDGs Global Leader Program" 2019 FY
(Master's degree, Ph.D., and combined Master's and Ph.D.)

We are pleased to inform you that JICA Sri Lanka Office will now consider completed applications from qualified nominees of the Government of the Democratic Socialist Republic of Sri Lanka for the titled Long Term Training Program. Please refer attached "Overview Information" in sending your nominations.

Kindly note that, applicants may select multiple university/s to which he/she wishes to apply from the universities that have concluded an agreement on accepting JICA participants on the condition that the candidate passes the entrance examination of the applying University/s.

Principally to realize above pre- condition, we would like to propose following itinerary and procedures, which we think would be essential to identify potential candidates.

- By using "Overview Information" attached, ERD may call for expression of interest from Government institutions in receipt of this letter.
- A pre-meeting will be arranged between interest parties (possible candidates) and JICA officials on 1 November 2019 at the Ministry of Finance. At this meeting, JICA will share necessary procedures, list of universities that have concluded agreement besides responding to any inquiry of the candidates on the application process.
- Principally based on the above list of participants, ERD will arrange to submit official nominations to JICA by 18 November 2019 with necessary application documents and endorsements.
- Based on application documents submitted, potential candidates will be requested to attend an Interview at JICA Sri Lanka Office on 20 November 2019. Thus, candidates are expected to reserve this date in advance.

Your cooperation to above procedures will be highly appreciated,

Yours Truly,

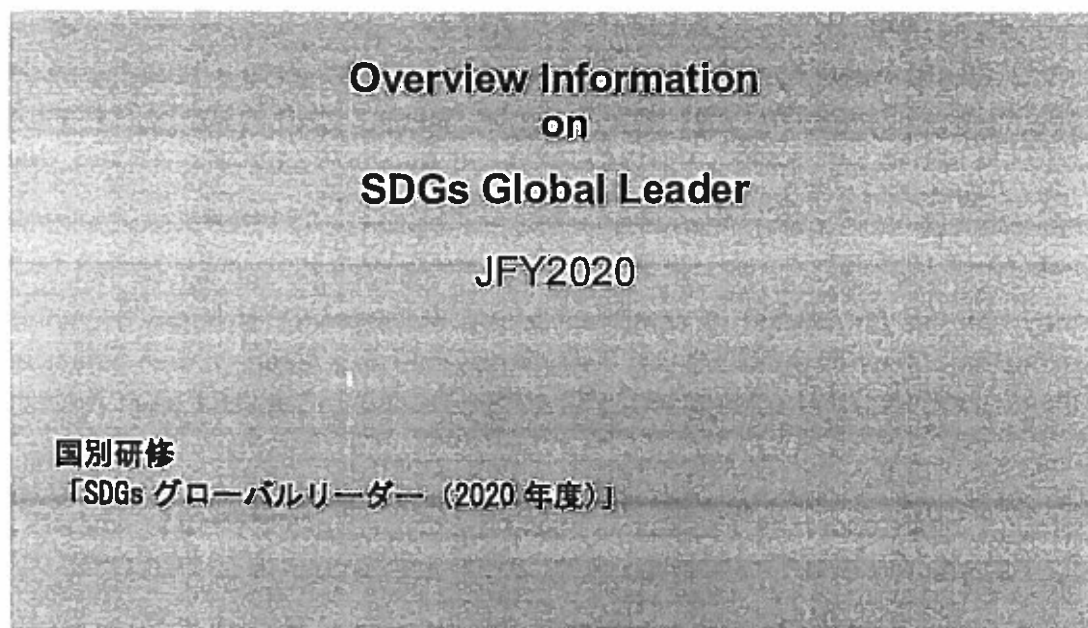

Kiyofumi Takashima

Senior Representative
JICA Sri Lanka Office

Cc: Head of Economic Cooperation, Embassy of Japan

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JICA Knowledge Co-Creation Program for Long Term Participants



This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This handout gives information on the overview of the program. This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.

Each country may have its own schedule and/or qualifications for the program. With regard to the additional information, please contact JICA overseas office in your country.

1. Overview

JICA Development Studies Program (JICA-DSP) is the program for future leaders from partner countries to offers them the opportunity to learn about Japan's modernization and development experiences, which differs from those of Europe and the U.S., and its wisdom as a country that provided cooperation toward the progress of developing countries after World War II.

JICA-DSP was launched as one of the Japanese government's official programs related to the 150th anniversary of the Meiji Restoration in 2018.

It is co-organized by universities in Japan and JICA for the participants from partner countries. This program offers participants an opportunity to study the respective academic fields in master's or doctor's degree courses at Japanese graduate schools, and to deepen the understanding of Japanese development experiences.

Through this program, participants will gain a deep understanding of Japan, so that they may use this knowledge to contribute to the development of home countries. Also, it is expected that participants will play a significant role as a leader in the respective fields after their return, fostering a long lasting bilateral relationship between each respective country and Japan.

SDGs Global Leadership Program is newly established in JFY 2019 to promote cooperation for sustainable development in the world, under the framework of JICA-DSP.

The program will provide participants with special program on Japanese developmental experience and internships if necessary, in addition to obtaining Masters or PhD. degree.

2. Objectives

1. To develop high level human resources who would contribute to appropriate policy decision and its implementation for tackling political and developmental issues in respective fields.
2. To establish and maintain mid and long term good relations between the target countries and Japan.

3. Program Outline

The program consists of the acceptance of scholars from 97 countries including 9 from Southeast Asia, 14 countries from Pacific region, 6 countries from South Asia, 4 from East and Central Asia, 15 from Latin America, 1 from Middle East, 49 from Africa.

| | |
|----------------|--|
| Southeast Asia | Cambodia, Indonesia, Laos, Malaysia Myanmar, Philippine, |
|----------------|--|

| | |
|-----------------------|---|
| | Thailand, Timor-Leste and Vietnam |
| Pacific | Cook Islands, Fiji, Kiribati, Marshall Islands, Federated States of Micronesia, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu |
| South Asia | Bangladesh, Bhutan, Maldives, Nepal, Pakistan, Sri Lanka |
| East and Central Asia | Mongolia, Tajikistan, Georgia |
| Latin America | Jamaica, Ecuador, El Salvador, Dominican Republic, Honduras, Mexico, Dominica, Guatemala, Cuba, Belize, Chile, Peru, Costa Rica, Brazil, Paraguay |
| Middle East | Iran |
| Africa | 49 countries *Applicants from Africa will refer different Overview Information. |

This Overview Information shows the Information related to long-term courses including Master's degree course, Ph.D. course, and combined Master's and Ph.D. course.

Applicants may select the university, to which he/she wishes to apply, from the universities which have concluded an agreement on accepting JICA participants on the condition that the candidate passes the entrance examination. Detailed information on these partner universities will be provided separately.

Proposed research topics will be the one that contribute to the Government policy for the sustainable development (Example: Administration/public policy, finance, international politics, regional research, business, international trade/investment, disaster risk reduction, maritime issues etc.)

In addition to the programs in the master's and Ph.D. courses, the activities such as short-term program (e.g. Understanding the Japanese Development Experience¹), and/or internship program will be planned in order to enrich the participants' academic and personal experience of their courses of studies at the universities.

It is recommended to participate internship program at public or private entities during their stay in Japan. In principle, no reward or compensation should be paid to the participants or host organizations.

4. Duration

In principle, 2 years for Master's Program and 3 years for Ph.D. Program (It depends on each program offered by universities)²

¹ As part of JICA-DSP, this program is co-organized by the National Graduate Institute for Policy Studies (GRIPS) and JICA for JICA Knowledge Co-Creation Program for Long Term Participants. The program offers participants with opportunities to gain a deep understanding of the Japanese development experience, and to draw lessons and gain insights that will support their development work in their home countries and internationally.

² The preparatory period as a research student or credited auditor prior to the regular student up to

5. Number of Participants

136 participants (Breakdown is as below)

Southeast Asia: Up to 32 participants

Pacific: Up to 25 participants

South Asia: Up to 5 participants

East and Central Asia: Up to 4 participants

Latin America: Up to 10 participants

Africa: Up to 59 participants

Middle East: Up to 1 participant

6. Language to be used in this Program

English

7. Eligibility

Candidate Applicants must satisfy the following requirements:

1. **Current Duties:** Young or middle Government official, prospective academics, personnel who are expected to contribute policy formulation and/or implementation for tackling sustainable developmental issues to mainly in the fields of public policy / administration and economics.
2. **Nationality:** Citizen of the above countries eligible for Japan's ODA
3. **Age:** Less than forty (40) years old in principle (As of April 1st 2020)
4. **Educational Background:** Have a Bachelor Degree or Master Degree
5. **Language:** Adequate English skills both in written and oral communication to complete the master's and/or Ph.D. courses such as;
TOEFL iBT: 80
IELTS: 6.5

If the accepting university assesses that the candidate possesses English proficiency equivalent to the scores above, the candidate may be qualified at the discretion of the accepting university.

6. **Others:** Candidate applicants must not be receiving nor planning to receive another scholarship during the program.

8. Admissions

Applicants must pass University's usual admission procedures including examinations to

6 months, or the length of their stay for Practical Training (internship) at a company may be added.

enter the program.

9. Application Guidelines

Applicants must apply through the procedure as below.

It is necessary for both participant's Government and the Government of Japan for the Official Development Assistance.

(1) Procedures and Required Documents for Application:

Each participant is required to submit the "Application documents" listed in (2) below to JICA overseas office in your country. Please refer to the Appendix 2&3 for the guideline and format.

(2) Application Documents

1) Application materials check list (Appendix-2)

2) JICA Application Form for Knowledge Co-Creation Program (Appendix-3)

consists of:

- Personal Information
- Education Background
- Work Experiences
- Consent for joining this program from current employer /organization

3) Application Form for SDGs Global Leadership Program for FY2019 (Appendix-4)

consists of:

- Declaration of desired University placement
- Research Plan
- Career Plan

4) Graduation certificate.

- * Officially certified copies of the original
- * Written in English or accompanied with official translation

5) Academic transcript

- * Must contain all the grades earned in the university
- * Officially certified copies of the original
- * Written in English or accompanied with official translation

6) Photocopy of certificate of English Test

7) A copy of Passport with photo (for checking nationality, name, sex, and date of birth).

8) 2 ID photos (4cm × 3cm) pasted on application form (Original and copy)

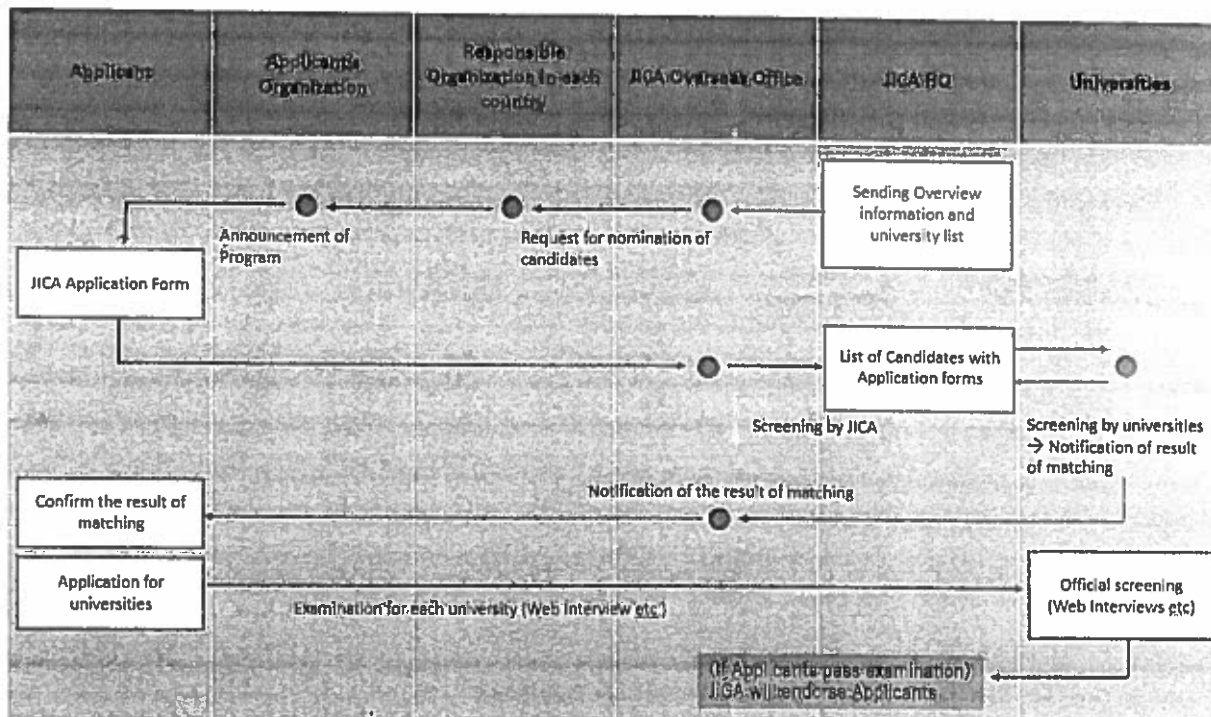
9) Health certificate (To be submitted later ³)

Based on the above documents, Candidate applicants are nominated and approved by each country's government, and then approved by JICA. After this procedure, screening will be conducted at the proposed universities. The result will be informed to applicants.

³ If applicants pass the examination, Health certificate with JICA format will be required. Without the certificate, admission might be rejected.

Please kindly note that university might reject applicants due to lack of the above required documents, or your research plan may not be accepted by proposed universities.

Applicants must follow each university's application procedure after the screening.



10. Schedule

| Date | Process |
|-------------------------------------|--|
| By the End of October, 2019 | Nomination of applicants in respective organizations |
| | Selection of candidate applicants by responsible organization in each country |
| | "Application Documents" must be submitted to JICA overseas office in respective countries. |
| By the end of November, 2019 | Screening by JICA |
| By the beginning of December, 2019 | Consultation with university (including Web Interview) |
| By the beginning of January, 2020 | Notification of the result of matching through JICA overseas office |
| February-June (approximately), 2020 | Preparation for University's application by the applicant |
| | University's application procedure |

| | |
|------------------------|---|
| | *Examination schedule is followed by each university |
| June - August, 2020 | Preparation for study in Japan if applicants pass examination |
| August - October, 2020 | Orientation is conducted by JICA overseas office before departure |
| | Arrival in Japan |
| | Orientation is conducted by JICA |
| | Beginning of Term |

*Schedule for the application and examination depends on each university (some university courses start from April, 2021).

11. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted for the program. See the table below for further details. Note that the payments (e.g. for tuition, research support expenses, school support expenses) will not be paid to the training participants themselves, but directly to the university or other relevant institutions.

| Expense category | Payment amount | Payment frequency |
|---|--------------------------------------|---|
| Tuition (official examination fees, entrance fees, course fees) | Actual costs | Every semester |
| Living Allowance | JPY 143,000–148,000 per month* | Every month via university |
| Airfare | Actual costs | Upon arrival in Japan and upon returning home |
| Outfit Allowance | JPY106,000 | Once (upon arrival in Japan) |
| Moving Allowance | Up to JPY164,000-224,000 | Once (during the training period) |
| Research Support Expenses** | Actual costs(Up to 360,000 per year) | |

*Varies according to living area, type of accommodation, etc.

** Research Support Expenses are allowed to be provided via your university and be disbursed with the approval of your supervisor.

12. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses in the home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "no show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation

Note: If participant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office.