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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources
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நிதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை
Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Website: www.erd.gov.lk e-mail: info@erd.gov.lk

මගේ අංකය / எனது இல / My No: TA/Korea/L/26/01

ඔබේ අංකය / உமது இல / Your No:

දිනය / திகதி / Date: 22nd October 2026

Attn: Officer In-Charge Foreign Training

Secretary to the President / Presidential Secretariat
Secretary to the Prime Minister / Prime Minister's Office
Heads/ Other Special Spending Units
Secretaries / All Ministries
Heads/ All Departments
Chief Secretaries / All Provincial Councils
District Secretaries / All Districts

Invitation for Nominations:
2027 Master's Program for Future Global Leaders in Environmental Policy (MGLEP), University of Seoul, Republic of Korea.
From February 2027 to December 2028

The Department of External Resources (ERD) wishes to inform you that the **International School of Urban Sciences (ISUS), University of Seoul** has invited nominations from public officials of the Government of Sri Lanka for its fully funded fellowship programme titled "**2027 Master's Program for Future Global Leaders in Environmental Policy (MGLEP)**", scheduled to be held in Seoul, Republic of Korea during the February 2027 to December 2028.

The programme is designed for government officials and public sector professionals from Korea's partner countries who are working in environmental policy, sustainable development or related fields. The programme aims to strengthen participants' professional capacity in environmental policy and sustainable development while providing opportunities to learn from Korea's environmental development experience and build international networks with government officials, experts and scholars.
Accordingly, you are kindly requested to disseminate this information among eligible officers within your Ministry/Institution and affiliated institutions and to encourage suitably qualified candidates to submit their applications in accordance with the prescribed guidelines and procedures.

1. Preliminary Consultation Process

In order to facilitate clear and efficient communication during the university consultation process under the Programme, applicants are requested to carefully review the programme Information under website www.mglep.net/mglep to strictly follow the instructions contained therein when undertaking pre-consultation with the university.

2. Submission of Nominations

You are kindly requested to ensure that Entry Forms are forwarded to the Department of External Resources (ERD) along with the Application Documents and Nomination letter within the following deadlines to enable the Department to process the nominations and comply with the deadlines stipulated by University of Seoul.

The details of the programme can be downloaded from the link: **www.mglep.net/mglep** and the application must be submitted online through the official MGLEP website (**www.mglep.net/apply**) by **31st October 2026** (KST), the completed nominations should be forwarded to the Department of External Resources on or before 31st October 2026, together with the following documents:

- Nomination letter from the Ministry;
- Copy of the nominee's passport;
- Duly completed ERD Form (available for download from the ERD website);

Please note that the above deadline will be strictly observed. Applications received after the stipulated deadline or incomplete applications or applications submitted without the required supporting documentation will not be considered for further processing.

Accordingly, nominating Ministries/Institutions are requested to carefully review the following guidelines and requirements prior to commencing the nomination and application process.

3. Requirements Relating to the Covering Letter

To facilitate the efficient processing of nominations and minimize administrative delays, each nomination shall be accompanied by a covering letter duly signed by the Secretary of the relevant Line Ministry or, on behalf of the Secretary, by a senior officer duly authorized for this purpose.

In the case of an institution that does not come under a Line Ministry, the covering letter shall be signed by the Head of the respective Department, Agency, or Institution.

The covering letter shall clearly state and/or confirm the following, together with the name and designation of the officer providing such confirmations:

3.1 The reference number of this letter;

3.2 Confirmation that the nominee satisfies all eligibility requirements of the Programme;

3.3 Confirmation that all required application forms and supporting documents have been duly completed, verified, and properly attached;

3.4 Confirmation that, if selected, the nominee will be released from his/her official duties and granted the necessary leave to participate in the Programme for its entire duration; and

3.5 The following declarations and acknowledgements, duly obtained from and endorsed by the nominee, shall be clearly indicated and attached to the application:

3.5.1 Confirmation that the nominee undertakes to return to Sri Lanka upon the successful completion of the Programme and resume duties in the service of the Government of Sri Lanka.

3.5.2 Confirmation that the nominee acknowledges and understands that, if selected for the Programme, he/she shall be required to enter into a mandatory bond agreement with the Government of Sri Lanka, undertaking to serve the Government for a stipulated minimum period upon completion of the Programme.

3.5.3 Confirmation that the nominee agrees to fully comply with and honour all terms and conditions of the bond agreement and acknowledges that, in the event of any breach, violation, or failure to fulfil the obligations stipulated therein, he/she shall be liable to reimburse the full amount specified under the bond, including all costs and expenses incurred by the Governments of Sri Lanka and Korea in connection with the Programme, in accordance with the provisions of the bond agreement.

3.5.4 Confirmation that the nominee acknowledges that any failure to comply with the terms and conditions of the bond agreement may result in appropriate administrative or disciplinary action, as well as restrictions on eligibility for future foreign training opportunities, in accordance with the applicable rules, regulations, and government procedures.

4. Eligibility Criteria and Conditions Set by the University of Seoul

- Officers whose work is closely related to environmental policy or sustainable development and who have at least three (03) years of professional experience.
- Applicants must hold a bachelor's degree.
- Applicants must have a working knowledge of English to successfully follow and complete the programme and must meet any other eligibility requirements specified in the programme guidelines.

The University of Seoul will provide the following facilities to participants selected for in-person training programmes:

- Full ride scholarship with monthly living allowance
- Major Benefits – Tuition, accommodation, round trip economy airfare, living allowance, medical checkups, insurance, Korean language education and educational/field activities.

5. General Information and Requirements

Nominating Ministries/Institutions are kindly requested to ensure that all nominations fully comply with the provisions of TA Circular No. 2013/2014 of the Ministry of Finance and Planning dated 24 October 2013, together with any subsequent amendments, additions, or revisions thereto.

Institutions are further requested to carefully scrutinize and verify all applications prior to submission in order to facilitate timely processing and avoid delays that could result in the loss of valuable training opportunities.

Applicants are strongly advised to thoroughly review the eligibility requirements, Programme conditions, and duration of the study programme offered by the university of Seoul prior to submitting an application.

Applicants should also carefully review the program Information under the website www.mglep.net/mglep for comprehensive information regarding the Programme.

6. Consistency of Applicant's Name

The use of different formats or variations of an applicant's name may result in administrative difficulties and discrepancies during application processing. Therefore, applicants are kindly requested to ensure that their names are stated exactly as they appear in their passports throughout all application documents, official correspondence, and related documentation.

7. Internal Approvals and Commitment to Participate

Nominating Ministries/Institutions must ensure that all necessary internal approvals have been obtained prior to the submission of any nomination. Nominees should also be fully informed of the requirements and conditions of the Programme and provide firm commitment to participate if selected.

Prior to submitting a nomination, the nominating Ministry/Institution shall satisfy itself that:

7.1. The nominee is available to participate in the Programme for its entire duration;

7.2. The nominee can be released from his/her official duties and granted the necessary leave for the entire duration of the Programme if selected; and

7.3. All relevant institutional approvals and commitments have been secured.

Withdrawal after selection shall be permitted only under exceptional and unavoidable circumstances. Nominating Ministries/Institutions are therefore expected to exercise due diligence before submitting nominations.

Withdrawals arising from circumstances that could reasonably have been anticipated or addressed prior to nomination may adversely affect Sri Lanka's credibility and reputation in its engagement with development partners, result in the loss of valuable training opportunities allocated to Sri Lanka, and affect future capacity-development opportunities made available to Sri Lankan officials.

Accordingly, the submission of a nomination shall constitute a firm commitment by both the nominee and the nominating Ministry/Institution to participate in the Programme if selected. Such commitment is expected to be honoured except where withdrawal becomes necessary due to genuinely exceptional and unavoidable circumstances.

8. Relevance of the Programme to the Nominee's Duties

8.1. Nominating Ministries/Institutions shall ensure that the proposed Programme is closely aligned with the nominee's current duties and responsibilities, as well as the present and future human resource and capacity-development requirements of the institution.

8.2. Nominations should be made with due consideration to the relevance of the selected Programme to the nominee's area of work. Particular attention should be given to ensuring that the knowledge, skills, expertise, and international exposure gained through the Programme can be effectively utilized within the nominee's institution and contribute towards the achievement of institutional objectives and national development priorities.

8.3. Preference should be given to officers who are expected to continue serving in the relevant field, sector, or institution upon completion of the Programme, thereby enabling the effective application, retention, and dissemination of the knowledge and skills acquired through the training.

8.4. The nominating Ministry/Institution shall take appropriate measures to facilitate the effective utilization, transfer, and dissemination of the knowledge, skills, and experience gained by the nominee upon successful completion of the Programme and, wherever practicable, assign duties that enable the officer to apply the acquired competencies for the benefit of the institution and the country.

9. Strict Compliance with Requirements

9.1. The above criteria and guidelines have been established to ensure the smooth, efficient, and successful implementation of the Programme while minimizing administrative difficulties for all parties concerned.

9.2. Accordingly, nominating institutions and prospective nominees are requested to carefully comply with all eligibility criteria, documentation requirements, and other applicable conditions prior to submitting applications.

The Government of Korea has consistently extended valuable opportunities for the capacity development of Sri Lankan public officials through its longstanding development cooperation partnership with Sri Lanka, with a view to strengthening institutional capacities and supporting the socio-economic development of the country. It is therefore expected that officers nominated for this Programme will be committed to the objectives of the Programme and will endeavour to apply the knowledge, skills, expertise, and international exposure gained through their studies towards the advancement of their respective institutions and the achievement of national development goals. In this regard, your assistance in identifying and nominating suitably qualified candidates who are well positioned to derive maximum benefit from the Programme and to effectively contribute to the development of their institutions and the country upon completion would be greatly appreciated.

N.R.Rashmi
Deputy Director
For Director General