



**විදේශ සම්පත් දෙපාර්තමේන්තුව**  
**வெளிநாட்டு வளங்கள் திணைக்களம்**  
**Department of External Resources**

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය  
මහලේකම් කාර්යාලය (3වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව  
நிதி, பொருளாதார உறுதிப்படுத்துகை மற்றும் தேசியக் கொள்கைகள் அமைச்சு  
செயலகம் (3ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance, Economic Stabilization and National Policies  
The Secretariat(3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: [www.erd.gov.lk](http://www.erd.gov.lk)

e-mail: [info@erd.gov.lk](mailto:info@erd.gov.lk)

මගේ අංකය  
எனதுஇல  
My No

TA/JICA/L/66

ඔබේ අංකය  
உமதுஇல  
Your No

දිනය  
திகதி  
Date

13 October 2023

Secretary to the President / Presidential Secretariat  
Secretary to the Prime Minister / Prime Minister's Office  
Secretary to the Cabinet / Cabinet Office  
Secretary General to the Parliament / The Parliament  
Secretaries / All Ministries  
Auditor General, National Audit Office  
Chairmen / All Independent Commissions  
Chief Secretaries / All Provincial Councils

Attn: Officer In-charge of Foreign Trainings

Dear Sir / Madam,

**JICA Development Studies Program (Long Term Training)**  
**Legal and Judicial Human Resources Development**  
**Approximately two years from August 2024 to 2026**

The Japan International Cooperation Agency (JICA) has invited nominations from eligible Government officials of Sri Lanka for the above programme. The application form and the programme details can be downloaded from the following website;

- <https://www.erd.gov.lk>

We would highly appreciate, if necessary action can be taken to send suitable nominations from the relevant institutions under the purview of your ministry for the above program with the following documents;

1. Nomination letter of the line ministry
2. For each of the nominee; two sets of duly filled Application Form for "JICA Knowledge Co-Creation Programme" – New official Application Form can be downloaded from ERD public website ([www.erd.gov.lk](http://www.erd.gov.lk)). Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet, if available(e.g. TOEFL, TOEIC, IELTS)
4. Official academic transcripts or certified copy of the original transcripts issued by the university
5. Field of Study and Research Plan (Annex 2)
6. Copy of the Passport or other official ID (if do not possess a passport)  
(P.S. – should include Name, Date of Birth, Nationality and Sex)
7. Duly filled ERD Form (Available at ERD public website, [www.erd.gov.lk](http://www.erd.gov.lk))

Please note that only the duly completed applications received by ERD before 2.00 p.m. on 06<sup>th</sup> November 2023, with the line ministry covering letter and other relevant documents as stipulated above, will be processed.

(Cont. P/02)

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பணிப்பாளர் நாயகம்  
Director General

94-11-2484693

කාර්යාලය  
அலுவலகம்  
Office

94-11-2484500  
94-11-2484600

ෆැක්ස් අංකය  
தொலைநகல்  
Fax

94-11-2447633  
94-11-2387153  
94-11-2434876

Your early response in this regard is highly appreciated.

Yours faithfully

A handwritten signature in blue ink, appearing to be 'W.D.R. Orishantha', written over the typed name.

W.D.R. Orishantha  
Director / Technical Assistance  
for Director General