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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මුදල්, ක්‍රමසම්පාදන සහ ආර්ථික සංවර්ධන අමාත්‍යාංශය
தேசேந்திர துறை (3 වැනි මහල), කු.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව
நத. தட்டமீடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை
Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය
எனது இல
My No

TA/SIN/S/31/2025

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

15th August 2025

Secretary to the President / Presidential Secretariat
Secretary to the Prime Minister / Prime Minister's Office
Heads/ all Other Special Spending Units
Secretaries / All Ministries
Heads/ All Departments
Chief Secretaries / All Provincial Councils
District Secretaries / All Districts

Attn: Officer In-Charge Foreign Trainings

SCP: "Urban Planning"
From 17th to 21st November 2025 (In Singapore)

We would like to inform you that the government of Singapore has invited nominations for the upcoming training program titled "Urban Planning" organized under the Singapore Cooperation Programme (SCP). This program aims to share principles of urban planning, with a focus on sustainable development and integrated planning approaches. Drawing from Singapore's experiences, participants will examine policy frameworks, planning strategies, and innovations in creating sustainable and resilient urban environments.

In light of this opportunity, we would greatly appreciate your assistance in disseminating this information to all relevant officers within your Ministry and the institutions under your purview. If the content of this program aligns with the objectives of your institution, we kindly request that you submit a nomination for a candidate whom you deem most suitable for participation.

It is imperative that all nominations adhere to the guidelines set forth in the TA Circular 2013/2014 issued by the Ministry of Finance Planning and Economic Development on 24th October 2013, as well as the "application information" detailed in the program annex attached to this correspondence.

Please be informed that, as per the guidelines of this program, airfare is not provided by the sponsoring agency and must be borne by the nominating government. According to the prevailing government circulars, these payments cannot be made from domestic funds utilizing budgetary allocations in any manner. Therefore, the Department of External Resources (ERD) will facilitate the successful candidate selected to follow the course in obtaining the air ticket. The air ticket will be procured by a sponsor, and the selected candidate is kindly requested to contact ERD immediately with a request to obtain the air ticket, along with a copy of the passport. It is important to note that this facility is highly dependent upon the availability of the sponsorship. In the event of a non-availability of sponsorship, the applicant should agree to obtain his/ her own air ticket.

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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அலுவலகம்
Office

94-11-2484500
94-11-2484600

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தொலை நகல்
Fax

94-11-2447633
94-11-2387153

The nomination should reach ERD on or before 2:00 PM on 19th September 2025, accompanied by the following documents:

- Nomination approval letter
- Application (a copy of online application)
- ERD form
- Candidate's willingness to bear the ticket cost in case the sponsor rejects to provide it

I would like to bring to your attention that there are a maximum of one opportunity available for Sri Lanka to participate in this training programme. The allocation of these opportunities will be contingent upon the qualifications and competitiveness of the nominations submitted, with the final selections being made by the Government of Singapore. It is crucial to note that the relevance of the training program to the nominee's current role and responsibilities will be critically evaluated during the screening process. Therefore, we kindly urge you to nominate the most suitable candidate who possesses the qualifications and experience that align with the objectives of this program.

Online registration is available at <https://go.gov.sg/start-guide>, and the nominated applicant is strongly advised to register online at the earliest convenience. This is an online application process, and therefore, timely submission with all required documents will enable us to process the application with our endorsement as required by the organizers and secure a training slot for Sri Lanka. Please be informed that the final selections will be made by the Government of Singapore.

This is a valuable opportunity for the Government of Sri Lanka to enhance the skills and knowledge of our government officials. Therefore, we kindly request you to select the most suitable candidate to utilize this opportunity effectively.

Your early response is greatly appreciated.



Chandrika K. Senanayake
Director (Actg.)
for Director General