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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මුදල්, කුසලතාදායක සහ ආර්ථික සංවර්ධන අමාත්‍යාංශය
தென்கை தார்யாலய (3 වැනි මහල), ක.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව
நதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு
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මගේ අංකය
எனது இல
My No

TA/INDIA/S/SLIDA/NCGG-02

ඔබේ අංකය
உமது இல
Your No

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திகதி
Date

05th May 2025

Attn: Officer In-Charge Foreign Trainings

Secretary to the President / Presidential Secretariat
Secretary to the Prime Minister / Prime Minister's Office
Secretaries / All Ministries
Chairmen / All Independent Commissions

Call for Nominations: Capacity Building Programme on Digital Governance for the Civil Servants of Sri Lanka, from 26th May to 06th June 2025, in India

The Government of India, through the National Centre for Good Governance (NCGG) has invited nominations from the eligible government officials for the above programme under the Memorandum of Understanding between NC GG and the Sri Lanka Institute of Development Administration (SLIDA).

02. This course has been arranged in response to the high demand for the previous program on "Digitalization" and is specifically designed for Sri Lankan public service officers who directly involve in decision making and in the field level in transforming traditional government services into digital formats. The training program aims to develop personnel with advanced knowledge in digitalization, covering the following key topics.

- Digitalization in governance
- Digital Tools for decision making
- The Role of data analytics in government decision making
- Introduction to block chain for transparency in governance
- Digital transformation and innovation
- Strategic management in digitalization
- Crisis management in cyber security
- Change management and leading innovation
- Policy implementation, monitoring and evaluation
- Case studies and discussions with the experts on successful digitalization in India

03. This program will also help develop a sense of partnership and mutual understanding among participants, thereby strengthening the collaborative relationships among the participants' working organizations.

04. NC GG and SLIDA expect the applying organizations to nominate officers in accordance with the following eligibility criteria.

- Officers should belong to **All Island Services** (priority will be given to officers of Grade 1 or above).
- Officers should be directly involved in citizen interface and public service delivery.
- The nominating officer should have at least 8 years of experience in All Island Service.
- Officers should have a competent command of spoken and written English.
- Candidates must be in good health (both physically and mentally).
- Candidates must be under 45 years as of May 7, 2025, if below Grade 1.

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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அலுவலகம்
Office

94-11-2484500
94-11-2484600

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தொலை நகல்
Fax

94-11-2447633
94-11-2387153

- Officers who have already received training under the NCGG or ITEC programs within the last five years are ineligible.

05. We would highly appreciate it if you could circulate this program among the relevant officials under the purview of your Ministry and submit suitable nominations to the Department of External Resources (ERD) by 4:00 p.m. on May 8, 2025. Each application must include:

- Nomination letter (Approval letter from the Ministry)
- Two sets of the duly filled application form (Annexure - I)
- Medical Form (Annexure - II)
- Duly filled Nominees Information Form (Annexure - III)
- A duly filled ERD form (available at www.erd.gov.lk)
- A copy of the detailed page of the applicant's passport

06. Please note that the total number of participants for the training program will be limited to forty (40). The final selection of participants will be conducted through a joint mechanism with SLIDA, the Ministry of Public Administration, Provincial Councils and Local Government, and the Department of External Resources. The following points should be observed carefully during the selection process:

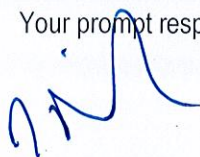
- Applications will be reviewed based on NCGG's requirements by the Selection Committee.
- Incomplete applications or those not meeting eligibility criteria will be disqualified without further screening.
- A personal interview may be conducted based on the number of applications received, with prior notification sent to candidates via email.
- A list of selected candidates will be communicated via email, along with further program details.
- Submission of false information will be taken seriously.
- Priority will be given to applicants from ministries that did not participate in the previous "Digitalization Program."

07. Government of India has informed that they will provide the following facilities to participants of the training programme.

- Return Air Ticket from Colombo to Training Institute in India
- Course fees
- Accommodation- Hostel/ Hotel
- Medical expenses (only in case of medical emergency during their training in India)
- Approved study tours (including places of historical importance)

08. We are confident that this training will provide the participants with valuable insights and skills that will contribute to their professional development and the success of the public services and your organization. Therefore, we would be very grateful if you could submit the most suitable nominations to ensure the maximum benefit from this training.

09. Your prompt response in this regard is greatly appreciated.



Tharanga Liyanage
Additional Director General (CuD)
for Director General

Copy: Director General, SLIDA