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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

இதல், ஐக்கியமாதன ஸன டார்டிக சர்வீசன துணையானல்
தென்கைதி கார்டாலல் (3 டிகி தைல்), னு.பெ. 277, கொடும்பு 00100, த்ரீ லங்கா
நதி, திட்டமிடல் மற்றும் பொருளாதர அபிவிருத்தி அமைச்சு
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொடும்பு 00100, இலங்கை
Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

website: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය
எனது இல
My No

TA/SIN/S/09/2025

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

03rd April 2025

Secretary to the President / Presidential Secretariat
Secretary to the Prime Minister / Prime Minister's Office
Secretary to the Cabinet / Cabinet Office
Secretary General to the Parliament / The Parliament of Sri Lanka
Secretaries / All Ministries
Auditor General / National Audit Office
Secretaries / All Independent Commissions
Chief Secretaries / All Provincial Councils

Attn: Officer In-Charge Foreign Trainings

SCP: Maritime Safety and Port Management.
From 09th – 13th June 2025 (In Singapore)

We wish to inform you that the Singapore Cooperation Programme (SCP) has invited nominations from the eligible Government officials for the above programme. The programme details are enclosed herewith for your reference.

We would like to bring to your kind attention that the nominations need to be in accordance with the information given under "application information" in the programme details.

Please be informed that according to the Guidelines of this Programme, the airfare needs to be borne by the nominating Government. As per the directions of the National Budget Circular no.BD/CBP/01/01/05/2022 dated 27.01.2023 and Circular no. පීඑස්/පීඑස්එස්/00/1/4/8 dated 15.03.2023 issued by the Secretary to the President, such payment cannot be made using budgetary funds. Therefore, the airfare should be borne by the applicant.

Therefore, we would highly appreciate, if you could instruct the relevant officials to circulate this programme among the Institutions under your purview, and submit a suitable nomination in line with the TA Circular 2013/2014(ii), Circular dated 24.10.2013, of the Ministry of Finance, Planning and Economic Development Circular to this Department with the following documents;

- Nomination letter (from the relevant ministry)
- Application Form (printouts of the online application form)
- ERD Form (can be downloaded from www.erd.gov.lk)
- A letter stating that the applicant will pay for the airfare, endorsed by the Secretary of the line Ministry, Head of the Department / Agency.

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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அலுவலகம்
Office

94-11-2484500
94-11-2484600

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தொலை நகல்
Fax

94-11-2447633
94-11-2387153

The online registration is available at https://go.gov.sg/start-guide_and nominated applicant is strongly advised to register as early as possible. The final selections will be done by the government of Singapore.

Please note that only the duly completed applications received by this Department on or before 2.00 pm on 11th April 2025 with all relevant documents as stipulated above will be processed.

Therefore, kindly ensure timely submission of the above documents enabling us to process the application with our endorsement as required by the organizers.

Your prompt response in this regard is greatly appreciated.

A handwritten signature in blue ink, appearing to read 'Tharanga Liyanage', is positioned above the printed name.

Tharanga Liyanage
Additional Director General (CuD)
for Director General