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வெளிநாட்டு வளங்கள் துணைக்களம்
Department of External Resources

இதல், ஐக்கிய நாடுகளின் சமூக மற்றும் பொருளாதார அமைச்சு
මහලේකම් කාර්යාලය (3 වැනි මහල), කු.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව
நதி, திட்டமிடல் மற்றும் பொருளாதார அமைச்சு
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Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය
எனது இல
My No

TA/JICA/L/01/26

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

19th January 2026

Attn: Officer In-charge of Foreign Training

Secretary to the President / Presidential Secretariat
Secretary to the Prime Minister / Prime Minister's Office
Secretary/ Office of the Cabinet of Ministers
Secretary General/ Sri Lanka Parliament
Heads/ All other Special Spending Units
Secretaries / All Ministries
Chairmen / All Independent Commissions
Chief Secretaries / All Provincial Councils

Request Nomination for KCCP Long Term Training Programme – “Creating Leaders for Clean Cities” (Master Degree Scholarship Programme at Tokyo, Nagoya and Hokkaido Universities)

We are pleased to inform you that the Japan International Cooperation Agency (JICA) in Sri Lanka has invited nominations for the above long term training programme on “Creating Leaders for Clean Cities” (Master Degree Scholarship Programme at Tokyo, Nagoya and Hokkaido Universities).

02. The principal objective of this course is to enhance the capacity of prospective future leaders who are engaged, or are expected to be engaged, in Solid Waste Management (SWM) at the national or central government level and/or cities of the target countries. Upon completion of the programme, participants are expected to assume leadership roles in advancing and improving SWM systems in their respective countries, promoting appropriate and sustainable SWM practices, and thereby contributing to the achievement of the Sustainable Development Goals (SDGs). In addition, the programme aims to foster, strengthen, and sustain amicable relations between Japan and the participating countries over the medium and long term through continued collaboration, knowledge exchange, and mutual understanding.

03. We are of the view that this Master Degree Programme is a valuable opportunity for your Ministry/Organization and the institutions under your purview for enhancing the capacity officers. Participation in this programme could greatly benefit the professional development of your personnel and contribute positively to your organizational goals.

04. Therefore, we kindly request you to circulate this information among prospective candidates **whose duties are relevant to the said program**, within your Ministry/Organization and its affiliated institutions, and to encourage all eligible officials to submit their applications for this prestigious scholarship program in accordance with the guidelines provided in the Overview Information Booklet. The program details, including the Overview Information Booklet, are enclosed for your reference.

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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அலுவலகம்
Office

94-11-2484500
94-11-2484600

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தொலை நகல்
Fax

94-11-2447633
94-11-2387153

05. Applicants are strongly advised to **thoroughly review the eligibility criteria and all relevant information provided in the attached documents** prior to submitting their applications.

06. It has come to our attention that there has been a recent trend of candidates withdrawing their candidatures for various reasons after being selected for foreign training courses. While these opportunities are secured for the benefit of the country, such withdrawals not only tarnish the country's image but also result in the loss of valuable training slots allocated to us. Moreover, this practice is unfair to other deserving candidates who were not selected. In order to minimize such inconveniences, we kindly request both the candidates and the Ministry/organization to ensure that applications are submitted with a firm commitment. Once selected for the scholarship program, candidates are expected to honor their acceptance and not withdraw their candidature except under circumstances that are exceptionally unexpected and unavoidable.

07. We would highly appreciate, if necessary action can be taken to submit suitable nominations from your ministry/organization for the above programs with the following documents;

- Nomination letter of the line ministry
- For each of the nominee; **two sets** of duly filled Application Form for "JICA Knowledge Co-Creation Program for Long Term Participants" – New official Application Form can be downloaded from ERD public website (www.erd.gov.lk). Please note that hand written applications will not be accepted.
- Research Plan
- Career Plan after Graduation
- Academic Transcript of Bachelor's Degree (and higher, if applicable)
- Copy of the Nominee's English Score Sheet (e.g. TOEFL, TOEIC, IELTS)
- Copy of the Passport
- Two ID photos as instructed in Overview Information Booklet.
- Duly filled ERD Form (Available at our website, www.erd.gov.lk)

08. Please note that only duly completed applications received by the Department of External Resources **on or before 2:00 p.m. on 28th January 2026**, accompanied by all relevant documents as stipulated above will be processed. The application deadline will be strictly enforced, and any applications received after the deadline or without the required documentation will not be accepted under any circumstances.

09. Furthermore, your kind assistance in facilitating the grant of official leave to officials selected for participation in the programme would be greatly appreciated.

10. We earnestly urge all qualified officials to take this exceptional opportunity to advance their academic credentials and professional expertise.

11. Your timely attention and cooperation in this important matter will be sincerely appreciated.



Tharanga Liyanage
Additional Director General
for Director General

Enclosure: Overview Information Booklet